

COUNCIL ACTION ITEM

2021-22 Request for Continuing Program Proposals Application November 2020

Background Information (*brief history of the situation*): As a result of the strategic direction discussion regarding implementation of new data tracking system and the impacts of COVID-19, the Council decided not to release a funding category for open competition for FY21/22 while requiring the continuing programs complete the Request for Continuing Program Proposals application.

The Request for Continuing Program Proposal is an abbreviated application that consists of updated program, outcome, and budget information. The limited release of the Request for Program Proposals application to current funded programs does not automatically assume renewal of funding for each program. Each Program Proposal will be reviewed individually for its positive impact on the community and program performance measures. Additionally, the applications have always allowed for proposed program expansions.

The continuing funding opportunity application for our currently funded programs is being brought to the Council for approval on 11/12/20 with a release in 12/2/20 in alignment with the proposal review & budgeting calendar.

Current Situation (*why it is being brought to Council now*): The Request for Continuing Program Proposals is in its sixth year of being available through the online grants management system. Instructions are now built into the online process. The 2021-22 Request for Program Proposal application continues to focus on program operations:

- Program Details Section: Planned Changes to established Program Service Delivery; Modifications to Program Outcomes/Activities Matrix; Updating of Hours of Operation and major event/activities.
- Program and Agency Budget Section including: Program Expense Budget, Expense Narrative, and Explanation for any increases.

The proposed time frame for the 2021-22 Request for Program Proposals application is as follows:

Timetable	
December 2, 2020.....	Release of Request for Program Proposals
December 11, 2020.....	Technical Assistance Session
February 5, 2021.....	Program Proposals due by noon
May 13, 2021	Funding Recommendations Provided to Council
May 27, 2021	Request for Reconsideration Due in Writing by Noon
June 10, 2021	Council Vote on Funding Recommendations

Action (*requested or required of Council*): The Council is being asked to approve the 2021-22 Request for Continuing Program Proposals online application as described in the attached outline.

Team Recommendation:

STRENGTHS:

- Outlined strategy aligns with CSC Strategic Direction
- Addresses strategies for improving successful program services, increasing participation, and alignment with measurable community indicators

CONCERNS:

- Limited release to current funded programs does not allow for new programming unless a specified Targeted Funding application is released. However, funding mechanisms do exist for local match funds, Special Designation requests and New Program or Expansion funding that are in alignment with CSC Priorities during the year, if funding is available.

This program proposal is based on discussion with Council at previous meetings. CSC Team recommends the approval of the 2021-22 Request for Continuing Program Proposals application.

jd, ta, sb 11/2/20

Components for online FY21/22 Continuing Programs Proposal Process -

Organization Overview

Program Summary

Population to be Served

Program Hours of Operation

Program Service Delivery: Please detail any changes to current program services and provide rationale.

Outcomes/Activities Matrix

Budget: Total Program Budget, Requested CSC Program Budget, Expense Narrative, Explanation for any Increases being Requested

2021-22 Continuing Program Proposal Application

The Children's Services Council of St. Lucie County's FY 2021-22 Continuing Program Proposal application is released to current funded programs only and is designed to provide updates and changes to program services, outcomes, and budget information. The abbreviated continuing application and the limited release does *not* automatically assume renewal of funding. Each proposal will be reviewed individually for its positive impact on the community.

The 2021-22 Continuing Program Proposal Application continues to focus on program operations and includes:

- Program Details Section: Planned changes to established program service delivery?
- Program Outcomes: Current FY 20-21 Outcomes have been copied over to 2021-22 application. However, Applicants must complete the Activities Matrix portion of this section.
- Program and Agency Budget: Overall Total Program Budget; CSC Funds Requested, Expense Narrative.
- Note: any line item increases over 10% require explanation.

To Access Application go to: <https://agency.e-cimpact.com/login.aspx?org=CSCSLC>

Proposal Timeline:

December 2, 2020 Release of Request for Program Proposals

December 11, 2020 9:00 am Technical Assistance session for interested agencies

February 5, 2021 Proposal deadline by Noon

May 13, 2021 8:30 am (Council mtg) Funding Recommendations presented to Council

May 27, 2021 Request for Reconsideration Due in Writing by Noon

June 10, 2021 8:30 am (Council mtg) Council Vote on recommendations

Note: Please update your e-Cimpact Agency account if you've had any address or staff changes.

Questions? Email Help Desk at helpdesk@cscslc.org