

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting

Thursday, July 10, 2014

Children's Services Council of St. Lucie County
546 NW University Boulevard, Suite 201 -- Board Room
Port Saint Lucie, Florida 34986
8:30 a.m.

MINUTES

- I CALLED TO ORDER: 8:30 a.m.** by Chairperson Kathryn Hensley.
- II PLEDGE OF ALLEGIANCE**
- III MISSION STATEMENT** Read by Chairperson Kathryn Hensley; *"The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County."*
- IV ROLL CALL:** Quorum established.

COUNCIL PRESENT: Chairperson **Kathryn Hensley** (*School Board Member*); Secretary **Garry Wilson** (*Governor Appointed*); **Marilyn Lawless** (*Governor Appointed*); **Amy Gregory** (*Department of Children & Families*); **Charles A. Schwab** (*Circuit Juvenile Judge*); **Paula A. Lewis** (*County Commissioner*); **Pat Alley** (*Governor Appointed*); and **Jason Matson** (*Governor Appointed*).

COUNCIL ABSENT: **Genelle Yost** (*Superintendent of Schools*); and **Candice Loupe** (*Governor Appointed*).

OTHERS PRESENT: **Sean Boyle** (*Executive Director*); **Dori DiToro** (*Director of Finance and Human Resources*); **Jim Dwyer** (*Director of Programs*); **Ashley Mock** (*Communications Coordinator*); **Erin Craig** (*Fiscal/Human Resources Specialist*); **Sandy Mack** (*Program Specialist*); **Paula Rivera** (*Office Manager/Transcriber*); **Dee Torres** (*Administrative Assistant*); **Glen Torcivia** (*CSC Attorney*) and 1 member of Public in attendance. Reference attendance sheet for specifics.

NOTICE: *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

Council attendance reflected a quorum of eight CSC members established.

V PUBLIC COMMENTS

Ms. Debbie Butler, President of Guardians for New Futures (GFNF), addressed Council in appreciation of the continued support from CSC. Ms. Butler also took this time to update the Council on their upcoming Treasure Coast GFNF Child Summit which is planned for September 17th and 18th. Main focus areas will be on youth trafficking and suicide prevention. Scheduled speakers include representatives from local law enforcement and Martin Memorial Emergency Room. Ms. Butler asked Council if they should know of any sponsorship or donation opportunities to please let her know, as this is a totally free conference to the public including free CEUs and lunch. A conference agenda will be released to Council members via email for an advanced glimpse of the scheduled speakers.

VI CONSENT AGENDA

Ms. Lawless motioned to approve the Consent Agenda, which included meeting minutes, Council Attendance Record, and financials for the month of June 2014. Ms. Alley seconded the motion. Motion carried unanimously 8/0.

VII EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report (Attachment 2 of Council Packet) which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

Audit Letter from J. Wynne: Mr. Boyle informed Council of a letter received from Mr. Joel Wynne, Board President for Frontline program – CSC after school funded program. CSC, along with the Wynne Foundation, having a significant investment in the financial backing of the Frontline program; and Wynne Foundation overseeing the administration of this program. The Wynne letter expressed their status in favor of CSC's reauthorization in November, as well as their desire to have their staff members who work with the Frontline program and are licensed CPAs be exempt from an audit. CSC policy is that any funded agency in which CSC invests \$35,000 or more must provide CSC with a current audit for the purposes of accountability. Mr. Boyle responded to the Wynne letter expressing that this is CSC policy, and if he wishes to be exempt from this policy he must come before the board to plead his case. Mr. Boyle provided Council members advanced notification that this exemption to policy request may be forthcoming in the near future from the Wynne Foundation.

Alleghany Franciscan Foundation: Mr. Boyle informed Council members this Foundation funds projects in the eastern part of Florida from Miami through Fort Pierce. They have funded local projects such as cultural competency and the HANDS organization. Their primary focus is the health arena. They are changing the way they provide their funding. Instead of spreading their funding throughout the various eastern counties, they will select one community to invest their large pot of over \$5M within a span of approximately 5 years. Their first targeted investment community is northwest Fort Pierce, Florida. The logistics on how they will disburse the funding is still being finalized. This community was selected based on a study recently conducted in that area of Fort Pierce in which men's health lacked sufficiently and services in this community were very limited, with most interviewed in that area only familiar with an HIV mobile service. A planning meeting is scheduled for next week at Granny's Kitchen in Fort Pierce, which CSC has been invited to attend. At this meeting the development of a funding

strategy will be discussed further. This may affect CSC's as well as the Roundtable funding strategies for the future, and hopefully will complement our current efforts.

Roundtable Executive Search: Mr. Boyle informed Council members that the recommendation for the open position of Executive Director will be presented to the Executive Roundtable members at this Friday's meeting. The candidate that will be recommended will be Shaniek Maynard, a current federal prosecutor. If accepted, the position's contract will be between CSC, Roundtable and the candidate Ms. Maynard. The contract language remains basically the same as the predecessor's with a lower salary and benefits.

Gang Prevention/Intervention Strategy: Mr. Boyle briefed Council on the previous discussions related to CSC's possible investment of \$40,000 in the gang prevention effort. These monies would be used as leverage to motivate other community partners to invest as well. The strategy is to hire a coordinator and outreach case managers to work jointly in this effort. Presently, the lead organizers of this strategy are in process of communicating with county, city and community leaders to achieve as much collaborative buy-in as possible. Another forum is planned for the month of September to discuss the model in more detail. Chief Baldwin is still hopeful that funding will be provided via federal grants, which would decrease funds needed from partners at the local level.

Chamber of Commerce Board: Mr. Boyle informed Council members that CSC has applied for the position of board member on the St. Lucie County Chamber of Commerce. An acceptance of our request was granted as an 'ex-officio' board member to the Chamber of Commerce effective the month of October 2014.

GraceWay Village: Mr. Boyle provided a brief history on GraceWay Village, an organization that created Hope's Closet and addressed other needs in the community. Mr. Fred DiFruscio is the part time Executive Director and has worked very hard to bring GraceWay Village to the forefront in the local community. He recently stopped by the CSC office to personally inform Mr. Boyle of his resignation with this organization for personal reasons.

Sundaes at the Park: Mr. Boyle informed Council members to please mark their calendars and participate in the Sundaes at the Park – an annual CSC event – scheduled for Saturday, August 23rd at the Met's stadium Tradition Field from 11 a.m. to 1 p.m. Volunteers are needed; please feel free to communicate with Ms. Mock if you wish to volunteer as a reader, book distributor, etc.

CSC's new app: Mr. Boyle reminded Council members of CSC's new app. Flyers which provide a small briefing on the app for have been printed for distribution to the community.

VIII OLD BUSINESS

A) Memorandum of Voting Conflict

CSC Chair took this time to read the memorandum of voting conflict for Council member Ms. Loupe pertaining to a voting conflict at last month's meeting. This memorandum will now be incorporated into the meeting minutes of June 12, 2014 in compliance with section 112.3143, Florida Statutes.

B) Tentative FY 2014/2015 CSC Budget Presentation

Ms. DiToro presented a PowerPoint presentation and highlighted the changes between today's presentation and the presentation in June, which were very few. She referenced the documents in Council folders relative to the budget presentation. The revenue and millage rate increased due to actual property values from the Property Appraiser having been higher than expected. On the expense side, Tax Collector expense was increased slightly and Program Outreach was decreased by the same amount. Ms. DiToro finalized with a reminder of Public Hearing dates the evenings of September 10th and September 17th, both dates in which quorum is required.

Chief Wilson motioned to accept the Tentative Budget Presentation based on a millage rate to 0.4765 for FY 2014/2015 for Children's Services Council of St. Lucie County. Ms. Lawless seconded the motion. Motion carried unanimously 8/0.

IX NEW BUSINESS

A) Budget Transfer Request: Frontline Program

Ms. DiToro provided a synopsis of this business item, known as attachment #3 of the e-packet. The current situation is Frontline is requesting a transfer of \$6,800 from the Math Counselor position to the Summer Counselors positions. During the summer months, the program doesn't provide specific math counseling classes but instead hires multiple junior summer camp counselors – a total of 20 – to work with the children in small age and grade groups. These counselors (who are high school students) will work for the program for six weeks for the work experience, and then volunteer for their community service requirements at school for four weeks of the program. This way they get the benefit of both work experience and community service for their school portfolio. The full time Math Counselor position will again be utilized once the school year begins, when the more intensive math class is reinstated. The Math Counselor position has recently been filled due to a vacancy. The program feels that there will be sufficient funding remaining in the Math Counselor position to support that position through the term of the contract.

Chief Wilson motioned to approve the Budget Transfer Request for Frontline After-School Program for FY 2013/2014 in the amount of \$6,800. Ms. Lawless seconded the motion. Motion carried unanimously 8/0.

X COUNCIL & TEAM COMMENTS

- No comments.

XI FUTURE MEETINGS

- CSC Monthly Meeting – August 14, 2014 at 8:30 a.m.
- CSC Budget Hearings – September 10, 2014 and September 17, 2014; both meetings to occur at 5:15 p.m.

XII ADJOURNMENT: 9:08 a.m.

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY
REGULAR COUNCIL MEETING

July 10, 2014

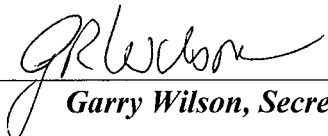
MOTIONS PASSED

1. **APPROVED** the **July 10, 2014 Consent Agenda**, which includes the following:

- A. The **Agenda** for July 10, 2014
- B. **Minutes** for CSC Regular Council Meeting for June 12, 2014
- C. **Memorandum of Voting Conflict** for C. Loupe – June 12, 2014
- D. **CSC Council Attendance Record** FY 2013/14 – as of June 12, 2014
- E. **Cumulative Financial Report** FY 2013/14 – as of June 30, 2014
- F. **Program Allocations Report** FY 2013/14 – as of June 30, 2014
- G. **Summary of Fund Balance** – as of June 30, 2014
- H. **Transactions Report** – as of June 30, 2014

2. **ACCEPTED** the Tentative Budget Presentation based on a millage rate to 0.4765 for FY 2014/2015 for Children's Services Council of St. Lucie County.

3. **APPROVED** the Budget Transfer Request for Frontline After-School Program for FY 2013/2014 in the amount of \$6,800.

Approved by:  Date: 8-14-14
Garry Wilson, Secretary