

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting
Thursday, June 13, 2013

Children's Services Council of St. Lucie County
546 NW University Boulevard, Suite 201 -- Board Room
Port Saint Lucie, Florida 34986
Meeting time: 8:30 a.m.

MINUTES

- I CALLED TO ORDER: 8:31a.m.** by Chairperson Kathryn Hensley.
- II PLEDGE OF ALLEGIANCE**
- III MISSION STATEMENT** Read by Chairperson Kathryn Hensley; *"The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County."*
- IV ROLL CALL:** Quorum established.

COUNCIL PRESENT: Chairperson **Kathryn Hensley** (*School Board Member*); Vice Chair **Queen Townsend** (*Governor Appointed*); Secretary **Garry Wilson** (*Governor Appointed*); **Paula A. Lewis** (*County Commissioner*); **Mark W. Klingensmith** (*Circuit Judge*); **Pat Alley** (*Governor Appointed*); **Candice Loupe** (*Governor Appointed*); **Lorrene Egan** (*Department of Children & Families*) and **Marilyn Lawless** (*Governor Appointed*).

COUNCIL ABSENT: **Michael J. Lannon** (*Superintendent of Schools*).

OTHERS PRESENT: **Sean Boyle** (*Executive Director*); **Dori DiToro** (*Director of Finance & Human Resources*); **Jim Dwyer** (*Director of Programs*); **Tonya Andreacchio** (*Capacity Building Coordinator*); **Erin Craig** (*Fiscal/Human Resources Specialist*); **Sandy Mack** (*Program Specialist*); **Paula Rivera** (*Office Manager/Transcriber*); **Dee Torres** (*Administrative Assistant*); and 7 members of Public in attendance. Reference attendance sheet for specifics.

OTHERS ABSENT: **Ashley Mock** (*Communications Coordinator*).

NOTICE: *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

V PUBLIC COMMENTS

No input received from the public in attendance.

VI CONSENT AGENDA

Ms. Alley motioned to approve the Consent Agenda, which includes minutes from the Regular Monthly meeting and financials for the month of May 2013. Commissioner Lewis seconded the motion. Motion carried unanimously 9/0.

VII EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report (Attachment 2 of Council Packet) which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

Acknowledgements/Appreciation: Mr. Boyle acknowledged all the effort put in by the team for their work on the CSC budget, annual program recommendations and the targeted funding of school suspension program. Aside from the standard day to day work, these projects were very labor-intensive and a great example of the teamwork displayed by all team members.

Division of West & East Office Wings: Mr. Boyle informed Council that the installation of two doors to separate the 'tenants' wing from the 'CSC' wing has been fully executed. CSC will be exploring opportunities for new tenants to house the available space on the second floor.

K. Basile Training and Community Development Center Utilization: Mr. Boyle informed Council of the recent utilization of the conference center, which included the Parent-Teen Community Graduation event that housed about 60 people, and the Multi-Cultural Resource Center Summer Program Orientation event. Summer is a lower utilization period for this center.

Success Stories Handout: Mr. Boyle referenced a handout in which several copies were left at each Council member seat placement for the purposes of reading and passing on to colleagues, friends and the community at large. The goal is to share CSC success stories regularly with as many as possible. These success stories will be sent via 'press release' to our local papers, posted regularly to the CSC website and compiled at the end of the year.

VIII OLD BUSINESS

A) Council Action Item: 2013/2014 Program Proposal Final Recommendations

Mr. Dwyer provided a synopsis of the Council Action Item (Attachment 3) of the CSC E-Packet. Mr. Dwyer explained that from the original funding recommendations provided to Council members at last month's Council meeting to today there have been no appeals for reconsideration of funding received. Hence, the only changes are related to a reallocation of funding for ELC in the amount of \$39,000 – from the Father Child Connection program to their local match program. This being relayed as the only update to the original recommendations – merely a reallocation; no increase or decrease in total funding is reflective on this spreadsheet – the CSC Team stands by the recommendations presented at the Council meeting in May. There is a placeholder in the amount of \$115,000 in the CSC budget for the purposes of funding the new School Suspension program (replacement of current program -- Project ROCK North). A recommended funding total of \$6,287,783 for program services of 52 programs.

Chief Wilson motioned to approve program funding as recommended by Staff for fiscal year 2013/2014 Program Funding Allocations in the total amount of \$6,287,783 as detailed on Attachment 3 of the E-Packet. Ms. Lawless seconded the motion. Motion carried 8 in favor/1 abstention.

Ms. Loupe abstained from vote due to conflict of interest as her husband, Mr. Tony Loupe, is the Executive Director of the Early Learn Coalition of St. Lucie County (ELC) – one of the programs benefiting from CSC funding. For the record Ms. Lawless and Ms. Hensley are ELC board members, however neither is enriched and/or compensated in any way by means of their vote on this business item.

IX NEW BUSINESS

A) Council Action Item: Banking Account Recommendation

Mr. Boyle provided a synopsis of the Council Action Item (Attachment 4) of the CSC E-Packet. The intent in banking at multiple banking institutions is to provide for diversification, safety of principal and maintenance of the liquidity and return on investment. With this in mind, CSC Team is recommending the addition of a money market account be opened at Harbor Community Bank, which is a qualified public depository and presently has a Bauer Star Rating of five stars on a five-star scale.

Chief Wilson motioned to approve the staff recommendation of opening an additional money market account with Harbor Community Bank as detailed on Attachment 4 of the E-Packet. Ms. Alley seconded the motion. Motion carried unanimously 9/0.

B) Council Action Item: School Suspension Program Targeted Funding Recommendation

Mr. Dwyer provided a synopsis of the Council Action Item (Attachment 5) of the CSC E-Packet. There were a total of six proposals received for this targeted funding. CSC Team evaluated each based on their internal evaluation tool to measure the programs in specific key areas which resulted in a rank-ordering reflective in Attachment 5. The two top contenders were CAYAC d/b/a Club Pure and Daniel M. Center for Behavioral Change P.A.S.S. program. In addition to the points-based evaluation tool, personal site visits were performed by the CSC Team to get a better understanding of the program site and service capacity. Daniel M. Center lacked significantly in program site space necessary to accommodate this type of program. CAYAC d/b/a Club Pure, a very active organization in the local community, does possess a large program site space suitable for the school suspension program. They presently are offering after-school and summer programs to the community. They presented themselves as a suitable fit for what CSC is looking for in site and services during the CSC Team onsite visit. Accordingly, CSC Team is recommending CAYAC d/b/a Club Pure as the agency best suited for the school suspension program for the remainder of the current fiscal year (2012/2013) and FY 2013/2014. There was much discussion in regards to the site location for CAYAC, as it is not located in the current Rock North location of northwest Fort Pierce. At the CSC Team site visit, CAYAC did present a solution in securing a satellite location. The satellite location is limited in its services as it would not be the primary program service location, but provide intake and transportation to the primary site. In summation, there were some reservations in this respect. Ms. Townsend expressed serious concerns in reference to parent involvement being intricate in this program's success and the possibility of the site location playing a negative factor in the continuation of the parents' involvement. However, currently there are no other viable alternatives and CSC's goal is to keep the program services in place without a lapse in services for children. Consensus was to award this agency acknowledging that CSC may reevaluate this decision in the future.

Ms. Lawless motioned to approve the CAYAC aka Club Pure for FY 2012/2013 with the request from CAYAC which is within the remaining budget dollars from the Project ROCK North contract; and for FY 2013-2014 in the amount of \$114,979 (a slight reduction from the placeholder amount of \$115,000 being used for the 2013/2014 Program Proposal Final Recommendations – VIII Old Business 'A' item). Ms. Loupe seconded the motion. Motion carried 8 in favor /1 opposed (Ms. Townsend).

C) 2013/2014 CSC Draft Budget Presentation

Ms. DiToro directed Council's attention to the salmon-colored budget packet placed at each council seat as she began her PowerPoint presentation. Ms. DiToro thanked all team members who contributed in some degree to the realization of this budget presentation. She highlighted certain areas of interest in the

'Overview' section of the colored packet. Positive news in the receipt of property value calculations are 5.1% higher than what was anticipated and on which the FY 2013/14 budget was developed. The increase is actually in ad valorem tax value and not higher property tax value. Budget cutting was still necessary for future fiscal years, however not as drastically as was expected in March projections.

Ms. Townsend motioned to accept the Draft Budget Presentation based on a millage rate to 0.4872 for FY 2013/2014 for Children's Services Council of St. Lucie County. Commissioner Lewis seconded the motion. Motion carried unanimously 9/0.

XI COUNCIL & STAFF COMMENTS

XI FUTURE MEETINGS

- CSC Monthly Meeting – July 11, 2013.

XII ADJOURNMENT: 9:20 a.m.

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY
REGULAR COUNCIL MEETING

June 13, 2013

MOTIONS PASSED

1. **APPROVED** the **June 13, 2013 Consent Agenda**, which includes the following:
 - A. *The Agenda for June 13, 2013.*
 - B. *The Regular Meeting Minutes for May 9, 2013.*
 - C. *The CSC Council Attendance Record – as of May 9, 2013.*
 - D. *The Cumulative Financial Report for CSC FY 2012/13 as of May 31, 2013.*
 - E. *The Program Allocations Report for CSC FY 2012/13 – as of May 31, 2013.*
 - F. *The Summary of Fund Balance for CSC, as of May 31, 2013.*
 - G. *The Transactions Report for CSC, as of May 31, 2013.*

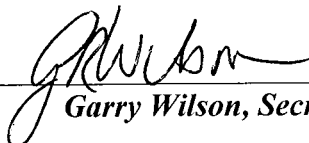
2. **APPROVED** *program funding as recommended by Staff for fiscal year 2013/2014 Program Funding Allocations in the total amount of \$6,287,783 as detailed on Attachment 3 of the E-Packet.*

3. **APPROVED** *the staff recommendation of opening an additional money market account with Harbor Community Bank as detailed on Attachment 4 of the E-Packet.*

4. **APPROVED** *the CAYAC aka Club Pure for FY 2012/2013 with the request from CAYAC which is within the remaining budget dollars from the Project ROCK North contract; and for FY 2013-2014 in the amount of \$114,979 (a slight reduction from the placeholder amount of \$115,000 being used for the 2013/2014 Program Proposal Final Recommendations – VIII Old Business 'A' item).*

5. **ACCEPTED** *the Draft Budget Presentation based on a millage rate to 0.4872 for FY 2013/2014 for Children's Services Council of St. Lucie County.*

Approved by: _____


Garry Wilson, Secretary

Date: _____

7-11-13