

# CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting  
Thursday, May 10, 2012

Children's Services Council of St. Lucie County  
546 NW University Boulevard, Suite 201 -- Board Room  
Port Saint Lucie, Florida 34986  
Meeting time: 8:30 a.m.

## MINUTES

- I CALLED TO ORDER: 8:31 a.m.** by Chairperson Kathryn Hensley.
- II PLEDGE OF ALLEGIANCE**
- III MISSION STATEMENT** Read by Chairperson Kathryn Hensley; "*The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County.*"
- IV ROLL CALL:** Quorum established.

**COUNCIL PRESENT:** Chairperson **Kathryn Hensley** (*School Board Member*); Vice Chair **Queen Townsend** (*Governor Appointed*); Secretary **Garry Wilson** (*Governor Appointed*); **Paula A. Lewis** (*County Commissioner*); **Michael J. Lannon** (*Superintendent of Schools*); **Marilyn Lawless** (*Governor Appointed*); **Cheri Sheffer** (*Department of Children & Families*); **Candice Loupe** (*Governor Appointed*) and **Mark W. Klingensmith** (*Circuit Judge*).

**COUNCIL ABSENT:** **Pat Alley** (*Governor Appointed*).

**OTHERS PRESENT:** **Sean Boyle** (*Executive Director*); **Dori DiToro** (*Director of Finance & Human Resources*); **Jim Dwyer** (*Director of Programs*); **Ashley Mock** (*Communications Coordinator*); **Tonya Andreacchio** (*Capacity Building Coordinator*); **Erin Craig** (*Fiscal/Human Resources Specialist*); **Jeannie McColister** (*Program Specialist*); **Paula Rivera** (*Office Manager/Transcriber*); **Dee Torres** (*Administrative Assistant*); **Glen Torcivia** (*CSC Attorney*), and 0 members of Public in attendance (*please reference Attendance Sheet for details*).

**NOTICE:** *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

## V PUBLIC COMMENTS

There was no public in attendance to provide commentary.

## VI CONSENT AGENDA

*Commissioner Paula Lewis motioned to approve the Consent Agenda, which includes minutes from the Regular Monthly meeting and financials for the month of April. Ms. Marilyn Lawless seconded the motion. Motion carried unanimously 9/0.*

## VII EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report (Attachment 2 of Council Packet) which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

**CSC Meeting Rooms:** Mr. Boyle informed Council that the meetings spaces on the first floor are continuously being utilized for internal meetings and public meetings. Mr. Boyle acknowledged Ms. Torres' and Ms. Rivera's due diligence in making certain the appropriate meeting request form is completed in advance of the booking and recorded in the meeting calendar to be certain the availability of the rooms remain accurate.

**CSC Office Tenants:** Mr. Boyle reminded Council of the tenants currently occupying our building (Roundtable & the most recent GFNF) and the possibility of future tenants. Mr. Boyle has recently learned that the Chamber of Commerce has formed a search committee that will focus on locating a new viable office space for the Chamber, and CSC has submitted to this search committee a completed form to be considered as a possible future landlord for the Chamber. This partnership may serve mutually rewarding as CSC does have open space available and could generate some revenue, and it could be cost effective for the Chamber with minimal lease liability and available shared meeting space.

**CSC's Green Friendly Status:** Mr. Boyle reminded Council of our many past efforts related to maintaining a green-friendly workplace (sensor-lighting, recycling program, etc) and in a continuum of this effort CSC will begin its four-day summer work schedule. This schedule still enables full access to the public on a 40-hour work week schedule with longer days, and closing of office on Fridays. In past years, this has reflected an energy savings of approximately \$1,000 in this short period of approximately three months. This schedule will begin June 11<sup>th</sup> and end the middle of August. CSC Staff will notify the funded programs of the summer schedule and post memos throughout the office to inform the general public.

**Outstanding Youth:** Mr. Boyle reminded Council of CSC's signature event – Outstanding Youth Dinner – the evening of May 14<sup>th</sup> at 6 p.m. Special thanks goes out to Ms. McColister and Ms. Mock for their coordination of this exciting evening. Both the CSC's Outstanding Youth Award recipients and the Champion for Children Award recipients have been videotaped.

**CSC sponsored "Mom's Night Out at the Mall":** Mr. Boyle reminded Council of the special event for Mother's Day, "Mom's Night Out" at the Treasure Coast Mall on the evening of Thursday, May 10<sup>th</sup>, sponsored by CSC. CSC is acknowledged on the marquis outside of the mall entrance, as well as on a 6' sign in the mall that will be displayed for thirty days.

**CSC's Tuesday Morning Show:** Mr. Boyle informed Council that he and Ms. Mock were inducted into the WIRA Wall of Fame for their work on the standing radio show CSC Connections. Ironically, Mr.

Boyle was informed via a text message to his cell phone from an unknown party who had heard the announcement.

**Daniel M. Foundation:** Mr. Boyle provided a brief summary of the recent issue related to Daniel M. Foundation's breach of contract in regards to the audit requirement. The Council had provided Daniel M. Foundation with an extension of May 1, 2012. Mr. Boyle was happy to inform Council that CSC is in receipt of this audit documentation, and Daniel M. Foundation is now compliant with requirements.

**Project ROCK Letter:** Mr. Boyle shared with Council a letter written by a Project ROCK student for being expelled from school due to carrying a knife with him for protection from bullying he was experiencing. He was sincerely apologetic, and appreciative of the program.

**Program Recommendations:** Mr. Boyle expressed his gratitude to all staff for their efforts and careful thought in evaluating each line item from every proposal received, to come to this staff recommendation for Council consideration. The Council vote is scheduled for the June meeting.

**Redirecting Children's Behavior Training:** CSC has contracted to provide parent trainings for several years now. Recently, CSC added a Spanish Redirecting Children's Behavior curriculum to the training course list. Mr. Boyle passed around a 'Thank You' from a participant that expressed heartfelt appreciation of the class in her language.

**CSC Sponsor for Coffee with the Commissioners:** CSC was a sponsor of this recent event. A great turnout, so many attended and there weren't enough chairs for all to sit. Mr. Boyle did get to speak briefly at this event, and provided all present with an understanding of CSC. This type of public forum has served successful for CSC in creating a viral effect of public outreach and awareness

## VIII OLD BUSINESS

None presented.

## IX NEW BUSINESS

### A) 2012/2013 Program Proposal Recommendations

Mr. Dwyer provided a brief synopsis of the 2012/2013 program proposal submissions, and the extensive staff review of the 54 submissions. The major change involved the Early Learning Coalition (ELC) submissions, where they asked CSC to decrease funding in the ELC Match program and resume funding of the Father Child Connection Program. Due to certain changes in legislation this would maximize the ELC dollars best in both ELC programs. Overall target was in keeping with budget projections of attaining an average of 2% decrease in the overall budget. In order to accomplish this, staff performed a review of every line item for every program submittal, and managed this with only a 0.77% decrease to program budget spending. Out of the 54 program submittals, there were 21 decreases in funding and 32 of them remained at current level funding with the swap in funding for the ELC programs mentioned earlier. Surprisingly, there were 4 programs that requested decreases from their current level of funding. Mr. Dwyer referenced the handout distributed at today's meeting entitled 'Staff Recommendations for FY 12-13 Program Allocations' and requested Council's review of the information as it would serve handy in the decision vote scheduled for the June meeting. Mr. Dwyer volunteered to be available at the convenience of Council if they required further information, or had additional inquiries. Ms. Hensley thanked Mr. Dwyer for his synopsis, and informed that neither Mr. Lannon nor she would be present for the June meeting.

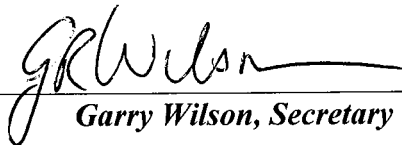
## XI COUNCIL & STAFF COMMENTS

**CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY**  
**REGULAR COUNCIL MEETING**  
**May 10, 2012**

**MOTIONS PASSED**

1. **APPROVED** the **May 10, 2012 Consent Agenda**, which includes the following:
  - A. *The Agenda for May 10, 2012.*
  - B. *The Regular Meeting Minutes for April 12, 2012.*
  - C. *The Cumulative Financial Report for CSC FY 2011/12 as of April 30, 2012.*
  - D. *The Summary of Fund Balance for CSC, as of April 30, 2012.*
  - E. *Transactions Report as of April 30, 2012.*

Approved by: \_\_\_\_\_

  
Garry Wilson, Secretary

Date: \_\_\_\_\_

6-14-12