

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting
Thursday, October 8, 2009

Children's Services Council of St. Lucie County
546 NW University Boulevard, Suite 201 -- Board Room
Port Saint Lucie, Florida 34986

8:30 a.m.

MINUTES

- I **CALLED TO ORDER: 8:32 a.m. by Chairperson Kathryn Hensley.**
- II **PLEDGE OF ALLEGIANCE**
- III **MISSION STATEMENT** Read by Chairperson Kathryn Hensley; *"The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County."*
- IV **ROLL CALL:** Quorum established.

COUNCIL PRESENT: Chair **Kathryn Hensley** (*School Board Member*); Secretary **Garry Wilson** (*Governor Appointed*); **Pat Alley** (*Governor Appointed*); **Queen Townsend** (*Governor Appointed*); **Paula A. Lewis** (*County Commissioner*); **Dwight Geiger** (*Circuit Judge*) and **Dennis Corrick** (*Governor Appointed*).

COUNCIL ABSENT: **Sandra Wolfe** (*Interim Superintendent of Schools*); Vice Chair **H.L. "Vern" Melvin** (*Department of Children & Families*); and **Cynthia Angelos** (*Governor Appointed*).

OTHERS PRESENT: **Sean Boyle** (*Interim Executive Director*); **Dori DiToro** (*Director of Finance & Human Resources*); **Jim Dwyer** (*Director of Programming*); **Ashley Mock** (*Communications Coordinator*); **Tonya Andreacchio** (*Capacity Building Coordinator*); **Anne Arvidson** (*Fiscal & Human Resources Assistant*); **Erin Craig** (*Fiscal & Human Resources Assistant*); **Paula Rivera** (*Executive Assistant – Recording*); **Dee Torres** (*Administrative Assistant*); **Glen Torcivia** (*CSC Attorney*) and 5 members of Public in attendance (*please reference Attendance Sheet for details*).

NOTICE: *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

V PUBLIC COMMENTS

Ms. Triste Brooks, Planned Parenthood representative, expressed her appreciation for CSC's dedication and lead in staying in the forefront of sometimes controversial issues.

Commissioner Lewis arrived after Roll Call was taken; during Public Comments section.

VI CONSENT AGENDA

Mr. Dennis Corrick motioned to approve the Consent Agenda. Commissioner Lewis seconded the motion. Motion carried unanimously 7/0.

VII INTERIM DIRECTOR'S REPORT

Interim Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

CSC Board Seat: Mr. Boyle reminded Council members that Ms. Queen Townsend's seat is up in November. Mr. Boyle was informed that this item is on the BOCC agenda for discussion at the October 27th BOCC meeting. At that time three names will be selected for submission to the Governor's Office for final candidate selection.

Banking Agreement: Mr. Boyle informed Council that CSC is presently working on finalizing this agreement.

CSC Policy Manual: Mr. Boyle advised Council that a revised insert is available and a copy is located in each Council member's folder. Please replace your existing copy in the CSC Handbook with the revised copy to ensure you have the most recent edition.

Awards Memory Display Case: Mr. Boyle directed Council's attention to the Awards case located as you enter the Training Room. Please be sure to view the case prior to your departure.

Health Insurance: Mr. Corrick inquired on CSC's health insurance benefit as we are in the process of transferring to a new plan. Mr. Boyle stated that staff will be required to attend an open enrollment meeting related to the new plan, Blue Cross Blue Shield's Blue Network. Mr. Corrick is interested in getting feedback on this plan as his company is reviewing their own health insurance options.

CSC Anniversary: Congratulations to Mr. Dwyer for 14 years of dedication and service to CSC.

Foster a Dream Foundation: Mr. Boyle informed Council that CSC Executive Directors statewide have individually contributed to Ms. Basile's foundation and the total collected was approximately \$1,200.

VIII OLD BUSINESS

A) Personnel Committee: Executive Director – Open Position

Ms. Hensley reminded Council that presently CSC has a vacant position of Executive Director. The Personnel Committee met and recommended Mr. Boyle for this position. In each Council Folder is a copy of an Employment Agreement, a similar format which has been used in the past. Mr. Boyle deleted some benefits originally included in the agreement as he was not comfortable with some items. Ms. Hensley explained that a successful organization does require a transition plan be in place and a new transition plan is required and will be reviewed early 2010. Mr. Boyle expressed appreciation for the

Council's vote of confidence in his abilities. Mr. Boyle explained that his promotion is bittersweet and he realizes that he has big shoes to fill. Mr. Boyle feels confident that he will continue with the high standards as set forth by Ms. Basile.

Judge Dwight Geiger motioned to accept the Personnel Committee's recommendation of Mr. Sean Boyle, as the new CSC Executive Director, effective October 8, 2009. Ms. Queen Townsend seconded the motion. Motion carried unanimously 7/0.

Ms. Pat Alley motioned to accept the Employment Agreement (copy handed to each Council Member) as final and approved for Mr. Boyle. Judge Dwight Geiger seconded the motion. Motion carried unanimously 7/0.

IX NEW BUSINESS

A) Resolution: Executive Edition Business Credit Card

Ms. DiToro addressed Council members' attention to page 28 of the Council Packet, and briefly provided a synopsis of the Council Action Item. Council is being asked to approve Resolution 10-01 that will approve Sean Boyle, Executive Director, as the "authorized official" on the Executive Edition Business Card Agreement. For the record, Ms. Alley disclosed that she is an employee with Riverside National Bank, the bank named on this credit card.

Chief Garry Wilson motioned to approve Resolution 10-01 to name Mr. Sean Boyle, as the "Authorized Official" on the Executive Edition Business Card Agreement. Mr. Dennis Corrick seconded the motion. Roll Call vote carried unanimously 7/0.

B) 2009-2010 Legislative Priorities

Mr. Boyle referenced the Council Action Item on page 32 of the Council Packet. Staff is requesting Council approval of the 2009-2010 legislative priorities of the Florida Children's Services Council to provide a framework for advocacy and educational efforts for the upcoming legislative session.

Ms. Queen Townsend motioned to approve the 2009-2010 Legislative Priorities, as noted on pages 33 and 34. Commissioner Paula Lewis seconded the motion. Motion carried unanimously 7/0.

C) CSC Report Card Presentation

Mr. Andreacchio provided a PowerPoint presentation along with individual handouts. She reviewed each of the indicators, and received commentary and inquiries.

X COUNCIL & STAFF COMMENTS

None.

XI FUTURE MEETINGS

- **Regular Monthly Council Meeting** – Thursday, November 12, 2009 at 8:30 a.m.
Meetings Above Location: Children's Services Council of St. Lucie County, Board Room.

XII ADJOURNMENT: 9:47 a.m.

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

REGULAR COUNCIL MEETING

October 8, 2009

MOTIONS PASSED

1. **APPROVED** the October 8, 2009 Consent Agenda, which includes the following:
 - A. *The Agenda for October 8, 2009.*
 - B. *The Regular Meeting Minutes for September 16, 2009.*
 - C. *The Tentative Budget Public Hearing Meeting Minutes for September 16, 2009.*
 - D. *The Final Budget Public Meeting Minutes for September 23, 2009.*
 - E. *The Cumulative Financial Report for FY 2008/09 as of September 30, 2009 for General CSC.*
 - F. *The Summary of Fund Balance for CSC, as of September 30, 2009.*
 - G. *Transactions Report as of September 30, 2009.*

2. **ACCEPTED** *the Personnel Committee's recommendation of Mr. Sean Boyle, as the new CSC Executive Director, effective October 8, 2009.*

3. **ACCEPTED** *the Employment Agreement (copy handed to each Council Member) as final and approved for Mr. Boyle.*

4. **APPROVED** *Resolution 10-01 to name Mr. Sean Boyle, as the "Authorized Official" on the Executive Edition Business Card Agreement.*

5. **APPROVED** *the 2009-2010 Legislative Priorities, as noted on pages 33 and 34.*

Approved by: _____


Garry Wilson, Secretary

Date: 11-12-09

