

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting
Thursday, November 12, 2009

Children's Services Council of St. Lucie County
546 NW University Boulevard, Suite 201 -- Board Room
Port Saint Lucie, Florida 34986

8:30 a.m.

MINUTES

- I **CALLED TO ORDER: 8:35 a.m. by Chairperson Kathryn Hensley.**
- II **PLEDGE OF ALLEGIANCE**
- III **MISSION STATEMENT** Read by Chairperson Kathryn Hensley; *"The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County."*
- IV **ROLL CALL:** Quorum established.

COUNCIL PRESENT: Chair **Kathryn Hensley** (*School Board Member*); Vice Chair **H.L. "Vern" Melvin** (*Department of Children & Families*); Secretary **Garry Wilson** (*Governor Appointed*); **Michael Lannon** (*Superintendent of Schools*); **Pat Alley** (*Governor Appointed*); **Queen Townsend** (*Governor Appointed*); and **Dennis Corrick** (*Governor Appointed*).

COUNCIL ABSENT: **Paula A. Lewis** (*County Commissioner*); **Dwight Geiger** (*Circuit Judge*) and **Cynthia Angelos** (*Governor Appointed*).

OTHERS PRESENT: **Sean Boyle** (*Executive Director*); **Dori DiToro** (*Director of Finance & Human Resources*); **Jim Dwyer** (*Director of Programming*); **Ashley Mock** (*Communications Coordinator*); **Tonya Andreacchio** (*Capacity Building Coordinator*); **Jeannie McColister** (*Program Assistant*); **Anne Arvidson** (*Fiscal & Human Resources Assistant*); **Erin Craig** (*Fiscal & Human Resources Assistant*); **Paula Rivera** (*Executive Assistant – Recording*); **Lara Donlon** (*CSC Attorney*) and 4 members of Public in attendance (*please reference Attendance Sheet for details*).

NOTICE: *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

V PUBLIC COMMENTS

None.

VI CONSENT AGENDA

Mr. Vern Melvin motioned to approve the Consent Agenda. Ms. Queen Townsend seconded the motion. Motion carried unanimously 6/0.

Michael Lannon arrived after Roll Call was taken at 8:45 a.m. during Executive Director's Report.

VII EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

Dee Torres – Staff Member: Mr. Boyle informed Council that late Tuesday afternoon Ms. Torres was rushed to the SLMC. She was not feeling well, and presently has been admitted and going through some intense testing and monitoring of her health condition. Council will be kept abreast of any new developments.

VIII OLD BUSINESS

A) Banking Status and Recommendations

Ms. DiToro provided a brief synopsis of the Council Action Item presented in the Council Packet on pages 25 and 26. In preparation for the lump funding that is expected from the Property Appraiser's office in November and December, CSC Staff is recommending opening up additional Money Market accounts as detailed in the Staff Recommendation on page 26. Ms. Alley disclosed that she's employed by Riverside National Bank, one of CSC's selected bank institutions, as this may present a voting conflict. Accordingly, she completed Form 8B, which will be incorporated into these minutes.

Chief Garry Wilson motioned to approve the Staff recommendation to open up to two new money market accounts at new banking institutions and allow staff to place funds in the approved accounts as the banks can accept public funds. Mr. Dennis Corrick seconded the motion. Motion carried unanimously 7/0.

IX NEW BUSINESS

A) Budget Transfer Request: Hibiscus -- Support for Families in Crisis

Ms. DiToro provided a brief synopsis of the Council Action Item presented in the Council Packet on pages 30 and 31. CSC Staff is recommending approval of this Budget Transfer request in the amount of \$7,328.44 due to program budgeting constraints in this turbulent economy.

Ms. Queen Townsend motioned to approve the Budget Transfer Request for Hibiscus Support for families in Crisis, Change No 1 in the amount of \$7,328.44 for fiscal year 2009/2010. Mr. Dennis Corrick seconded the motion. Motion carried unanimously 7/0.

B) Budget Transfer Request: New Horizons of the Treasure Coast Student Assistance Program

Mr. DiToro provided a brief synopsis of the Council Action Item presented on pages 33 and 34. CSC Staff is recommending approval of this Budget Transfer request in the amount of \$11,099.34 due to program budgeting constraints. CSC will continue to monitor the program's financial situation closely. Chief Wilson disclosed that he serves on the New Horizons board as this may present a voting conflict. Accordingly, he completed Form 8B, which will be incorporated into these minutes.

Ms. Queen Townsend motioned to approve the Budget Transfer Request for New Horizons of the Treasure Coast Student Assistance Program, Change No 1 in the amount of \$11,099.34 for fiscal year 2009/2010. Mr. Dennis Corrick seconded the motion. Motion carried unanimously 7/0.

C) 2010 Summer RFP

Mr. Dwyer briefly explained the Council Action Item presented on page 36. For the 2010 Summer RFP process, CSC has designated \$255,000 for summer programs. CSC Staff recommends the approval of the 2010 Summer Funding application process as outlined on page 36.

Mr. Vern Melvin motioned to approve the 2010 Summer Program Funding application process. Ms. Queen Townsend seconded the motion. Motion carried unanimously 7/0.

D) 2010/2011 Program RFP

Mr. Dwyer briefly explained the Council Action Item presented on pages 37 and 38. For the 2010/2011 Program RFP process. CSC Staff recommends the approval of the 2010/2011 Program Funding application process.

Chief Garry Wilson motioned to approve the 2010/2011 Program Funding application process. Mr. Michael Lannon seconded the motion. Motion carried unanimously 7/0.

X COUNCIL & STAFF COMMENTS

Ms. Hensley expressed her concerns regarding Children's Home Society and the concern for children aging out of foster care. She explained that some legislative changes in language could alleviate the issue.

Mr. Lannon expressed his concerns related to a free clinic and dental care for youth, and how CSC could play a more intricate role in this partnering.

CSCs are still under fire to be dissolved in legislature. Please keep abreast of any developing information.

XI FUTURE MEETINGS

- **Regular Monthly Council Meeting** – Thursday, December 10, 2009 at 8:30 a.m.
Meetings Above Location: Children's Services Council of St. Lucie County, Board Room.

XII ADJOURNMENT: 9:35 a.m.

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

REGULAR COUNCIL MEETING

November 12, 2009

MOTIONS PASSED

1. **APPROVED** the November 12, 2009 Consent Agenda, which includes the following:
 - A. *The Agenda for November 12, 2009.*
 - B. *The Regular Meeting Minutes for October 8, 2009.*
 - C. *Form 8B Memorandum of Voting Conflict for P. Alley for October 8, 2009.*
 - D. *The Cumulative Financial Report for FY 2008/09 as of October 31, 2009 for General CSC.*
 - E. *The Summary of Fund Balance for CSC, as of October 31, 2009.*
 - F. *Transactions Report as of October 31, 2009.*

2. **APPROVED** *the Staff recommendation to open up to two new money market accounts at new banking institutions and allow staff to place funds in the approved accounts as the banks can accept public funds.*

3. **APPROVED** *the Budget Transfer Request for Hibiscus Support for families in Crisis, Change No 1 in the amount of \$7,328.44 for fiscal year 2009/2010.*

4. **APPROVED** *the Budget Transfer Request for New Horizons of the Treasure Coast Student Assistance Program, Change No 1 in the amount of \$11,099.34 for fiscal year 2009/2010.*

5. **APPROVED** *the 2010 Summer Program Funding application process.*

6. **APPROVED** *the 2010/2011 Program Funding application process.*

Approved by: _____


Garry Wilson, Secretary

Date: _____

12-10-09