

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting
Thursday, May 13, 2010

Children's Services Council of St. Lucie County
546 NW University Boulevard, Suite 201 -- Board Room
Port Saint Lucie, Florida 34986

8:30 a.m.

MINUTES

- I CALLED TO ORDER: 8:35 a.m. by Chairperson Kathryn Hensley.
- II PLEDGE OF ALLEGIANCE
- III MISSION STATEMENT Read by Chairperson Kathryn Hensley; *"The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County."*
- IV ROLL CALL: Quorum established.

COUNCIL PRESENT: Chair **Kathryn Hensley** (*School Board Member*); Secretary **Garry Wilson** (*Governor Appointed*); **Paula A. Lewis** (*County Commissioner*); **Dwight Geiger** (*Circuit Judge*); **Dennis Corrick** (*Governor Appointed*); **Pat Alley** (*Governor Appointed*); and **Queen Townsend** (*Governor Appointed*).

COUNCIL ABSENT: Vice Chair **H.L. "Vern" Melvin** (*Department of Children & Families*); **Michael Lannon** (*Superintendent of Schools*); and **Cynthia Angelos** (*Governor Appointed*).

OTHERS PRESENT: **Sean Boyle** (*Executive Director*); **Dori DiToro** (*Director of Finance & Human Resources*); **Jim Dwyer** (*Director of Programming*); **Ashley Mock** (*Communications Coordinator*); **Tonya Andreacchio** (*Capacity Building Coordinator*); **Jeannie McColister** (*Program Specialist*); **Erin Craig** (*Fiscal & Human Resources Specialist*); **Paula Rivera** (*Office Manager*); **Dee Torres** (*Administrative Assistant*); **Glen Torcivia** (*CSC Attorney*) and four members of Public in attendance (please reference Attendance Sheet for details).

NOTICE: *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

V PUBLIC COMMENTS

None.

VI CONSENT AGENDA

Commissioner Lewis motioned to approve the Consent Agenda. Mr. Dennis Corrick seconded the motion. Motion carried unanimously 6/0.

Ms. Pat Alley arrived at 8:39 a.m. after the Consent Agenda vote.

VII EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

Annual Program Recommendations for FY 2010/2011: Mr. Boyle acknowledged the detailed effort put in by several of our staff members comprised of this team that reviewed all the Annual Program submissions for fiscal year 2010/2011 to present to Council, later in today's agenda, the recommended funding amounts.

CSC 2010/2011 Budget: Mr. Boyle and other management are presently working on the CSC 2010/2011 Budget and will be basing it on a 12% reduction scenario. Please keep in mind, the budget is a constant work in progress document due to the continuous change in influential factors.

Senate Bill 1216/House Bill 1227: Mr. Boyle provided updated information with regards to the status of the CSC bill. Discussion was had on what is considered acceptable and unacceptable with regards to marketing CSC if this bill were to pass.

CSC Best T-Shirt Design Winner: Several staff recently participated in the Exchange Club 5k Run/Walk and wore CSC-designed shirts. Mr. Boyle proudly showed off the beautiful trophy won by CSC for the well designed shirt. Mr. Boyle recognized Ms. Mock for her designing of the shirt. CSC does have plenty of these shirts available for any Council member wanting to take one for themselves and share with family and friends to assist CSC in getting our Show a Child You Care message out to the community.

Banking: Mr. Boyle informed Council that there was a very smooth transition now that Riverside National Bank is a division of TD Bank, NA. Thank you to Riverside associates and Ms. DiToro for this very easy transition.

Lawrence Brooks (CHS): Mr. Boyle informed Council of Mr. Brooks vacating his position as Executive Director with Children's Home Society. The new Executive Director is now Jan S. Huffert.

Audio Upgrade: Mr. Boyle informed Council that CSC has upgraded the Training Room and Board Room audio system to now include surround sound capabilities and a more user-friendly wall mount pad. These items will assist in permitting all in attendance including audience members when room is full to clearly hear Council and others speaking into the microphones, and avoid malfunction of the system by pressing buttons that were not intended to be manipulated.

Current Legislation: Mr. Boyle addressed Council's attention to two different documents. "The Billion-Dollar Bet On A Community's Future" which is a blue-print for us to follow in this Bill process

becoming law. The other document is a Memorandum from the Ruden McClosky firm which provides us with the “do’s and don’ts” of what each of us as individuals can do in campaigning for CSC. Keep in mind, this law is relatively new and uncontested.

CSC Summer Office Hours: Mr. Boyle informed Council that upon Saint Lucie County Schools closing CSC would be closing the office every Monday. Staff is still required to work its regular full time hours during this consolidated four-day work week. As a result, there will be longer work days Tuesday through Friday to assist the public. This revised schedule serves as a means to reduce electricity expense in peak season and be conscientious of taxpayer monies going where they are needed most – to our programs, not administrative costs.

VIII PUBLIC COMMENTS

Chair closed Executive Director’s Report section and prior to moving on to Old Business addressed Ms. Corinne Behncke (former Council member) and current Treasure Coast Hospice Board member to present.

Ms. Behncke introduced herself to the newer Council members and showed a short DVD video of the new structure expansion of the Treasure Coast Hospice. She thanked all present for their time in viewing this DVD and provided some more detail on what this expansion will mean for families and children grieving in our community. The Counseling Center will be located on Midway Road next to the Treasure Coast Hospice House and the ground-breaking for this structure is coming soon. She solicited any support that could be given for this expansion as it would be very much appreciated. Ms. Alley interjected explaining that she had had a check for \$1,000 for this very purpose and would like to schedule a date to present that check to the Hospice House. Ms. Behncke provided each member with A Gathering Place for Hope & Healing brochure explaining what the Hospice House does for families and details on the need for this expansion; and the Five Wishes booklet which is a recognized legal document that speaks for you when you are no longer able to speak for yourself.

IX OLD BUSINESS

A) CSC Strategic Plan 2010

Mr. Boyle provided a brief synopsis of the Council Action Item presented on pages 20 and 21. He explained the areas that were defined at the recent planning sessions. Staff recommends Council review of the Endorsed for Discussion items as documented on the Council Action Item and provide direction to Staff and/or adoption into the Strategic Plan with the recommended changes.

Mr. Dennis Corrick motioned to adopt the Endorsed for Discussion items as documented on the Council Action Item (pages 20 and 21 of the packet). Chief Garry Wilson seconded the motion. Motion carried unanimously 7/0.

Commissioner Lewis motioned to amend the CSC 2010 Strategic Plan to include these newly adopted Endorsed for Discussion items and Staff should begin working under the direction of this new amended plan effective immediately. Ms. Queen Townsend seconded the motion. Motion carried unanimously 7/0.

X NEW BUSINESS

A) 2010/2011 Program Proposal Recommendations

Mr. Dwyer provided a brief synopsis of the “Staff Recommendations for FY10-11 Program Allocations” document. This documentation was included in each member’s Council Folder. Given CSC’s budget constraints, all programs’ budget lines were given serious consideration and resulted in an overall program budget reduction of 0.5%. This process was a difficult one and appears to get more time consuming as detailed review is required to address fairly all programs’ needs and remain compliant with the streamlined CSC budget. Nonetheless, staff feels comfortable in its recommendations to Council as

presented before you today. Council members are now equipped with said documentation and are encouraged to review it in detail so they are prepared to vote on this item at the June meeting. Mr. Dwyer indicated to Council he is available via phone for any inquiries from Council, in advance of the June meeting. There are also copies available of the complete program applications if any Council member wishes to view this detail as well. A Six-Month Program Accountability Report (Oct 1, 2009 through Mar 31, 2010) has also been released to Council members for their review. This will give members a better direction as to how each program is presently doing in meeting their expected outcomes.

XI COUNCIL & STAFF COMMENTS

- Ms. Alley commented that Riverside National Bank, now known as a division of TD Bank, will remain operationally the same with its original frontline staff continuing to serve our local public. The TD Bank signs are expected to display later this year in October.

XII FUTURE MEETINGS

- **Regular Monthly Council Meeting** – Thursday, June 10, 2010 at 8:30 a.m.
Meetings Above Location: Children’s Services Council of St. Lucie County, Board Room.

XIII ADJOURNMENT: 9:49 a.m.

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

REGULAR COUNCIL MEETING

May 13, 2010

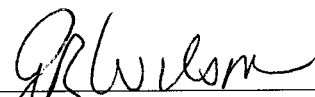
MOTIONS PASSED

1. **APPROVED** the **May 13, 2010 Consent Agenda**, which includes the following:
 - A. *The Agenda for May 13, 2010.*
 - B. *The Regular Meeting Minutes for April 8, 2010.*
 - C. *The Cumulative Financial Report for FY 2009/10 as of April 30, 2010 for General CSC.*
 - D. *The Summary of Fund Balance for CSC, as of April 30, 2010.*
 - E. *Transactions Report as of April 30, 2010.*

2. **ADOPTED** *the Endorsed for Discussion items as documented on the Council Action Item (pages 20 and 21 of the packet).*

3. **AMENDED** *the CSC 2010 Strategic Plan to include these newly adopted Endorsed for Discussion items and Staff should begin working under the direction of this new amended plan effective immediately.*

Approved by: _____


Garry Wilson, Secretary

Date: _____

6-10-10