

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

Regular Council Meeting
Thursday, March 11, 2010

Children's Services Council of St. Lucie County
546 NW University Boulevard, Suite 201 -- Board Room
Port Saint Lucie, Florida 34986

8:30 a.m.

MINUTES

- I **CALLED TO ORDER: 8:40 a.m. by Chairperson Kathryn Hensley.**
- II **PLEDGE OF ALLEGIANCE**
- III **MISSION STATEMENT** Read by Chairperson Kathryn Hensley; *"The mission of the Children's Services Council is to improve the quality of life for all children in St. Lucie County."*
- IV **ROLL CALL:** Quorum established.

COUNCIL PRESENT: Chair **Kathryn Hensley** (*School Board Member*); Secretary **Garry Wilson** (*Governor Appointed*); **Michael Lannon** (*Superintendent of Schools*); **Paula A. Lewis** (*County Commissioner*); **Dennis Corrick** (*Governor Appointed*); **Pat Alley** (*Governor Appointed*); **Queen Townsend** (*Governor Appointed*); and.

COUNCIL ABSENT: Vice Chair **H.L. "Vern" Melvin** (*Department of Children & Families*); **Dwight Geiger** (*Circuit Judge*); and **Cynthia Angelos** (*Governor Appointed*).

OTHERS PRESENT: **Sean Boyle** (*Executive Director*); **Dori DiToro** (*Director of Finance & Human Resources*); **Jim Dwyer** (*Director of Programming*); **Ashley Mock** (*Communications Coordinator*); **Tonya Andreacchio** (*Capacity Building Coordinator*); **Jeannie McColister** (*Program Assistant*); **Erin Craig** (*Fiscal & Human Resources Assistant*); **Dee Torres** (*Administrative Assistant*); **Glen Torcivia** (*CSC Attorney*) and 8 members of Public in attendance (please reference Attendance Sheet for details).

NOTICE: *The Children's Services Council of St. Lucie County maintains an audio record of all monthly Council meetings and public hearings. The written summarized minutes of the meetings are concise and become the official minutes after approval by the Council. Any person seeking to appeal any decision by the Children's Services Council, with respect to any matter considered at this meeting, is advised that a record of the proceeding is required in any such appeal and that such person may need to insure that a verbatim record of the proceeding is made including the testimony and evidence upon which the appeal is to be based.*

V PUBLIC COMMENTS

Ms. Lynne Schicker, representative for Hibiscus Children's Center, took the opportunity to thank CSC Council and Staff for their support in funding Hibiscus' summer camp program.

VI CONSENT AGENDA

Mr. Dennis Corrick motioned to approve the Consent Agenda. Commissioner Paula Lewis seconded the motion. Motion carried unanimously 6/0.

Mr. Lannon arrived at 8:45 a.m. after the Consent Agenda vote, during the Executive Director's Report.

VII EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Sean Boyle, reported and updated Council as necessary referencing his report which is included in the Council Packet.

Item(s) new to Mr. Boyle's report and/or requiring updates:

Early Learning Coalition: State cuts are continuing and as a result Early Learning Coalition is reviewing budget models for the new fiscal year based on 10-20% reduction in funds. Unfortunately, these cuts are trickling down to the neediest families in our community.

Outstanding Youth Awards: Mr. Boyle solicited Council members to introduce each of the five selected youth presentations.

2010/2011 Requests for Proposals: Mr. Boyle addressed Council's attention to the spreadsheet in the Council Packets. The 2010 Requests for Proposals have been received. The total amount requested is a 7% increase, approximately \$500,000 in additional funding in comparison to last year.

CSC Shirts: Mr. Boyle introduced the new Staff shirts that have the 20th Anniversary Logo imprinted on them. Each Staff member will receive one complimentary shirt with additional shirts costing \$15.00 each. Mr. Boyle kindly purchased the cost of one shirt for each staff member. Council members are welcome to purchase in the anniversary logo or standard logo styles. If interested please see Ms. Mock with your preferred color and size.

Parent Academy: Mr. Boyle informed Council that CSC will be working with the United Way and 211 to identify existing services that may be able to be part of the Parent Academy.

Senate Bill 1216/ HB 1227: Mr. Boyle explained the similarities and differences between each of these bills. Both Bills are presently going through House and Senate committees. We continue to monitor the Bills closely.

Healthy Families: Mr. Boyle informed Council members that Senate has developed a Bill to pull Healthy Families out of the state budget. CSC currently invests a great amount of funds in this program and highly supports their work. This program has scored highly, has research behind it and a proven track record.

FCSC Conference: Mr. Boyle informed Council members that both he and Ms. Hensley will be attending the FCSC meeting in Tallahassee next week. They may have an opportunity to meet with some House and Senate representatives while there.

Deltacom: Mr. Boyle informed Council members that CSC renegotiated our phone, data and internet services with Deltacom and in the process are saving \$100 monthly. Mr. Boyle acknowledged Ms. Rivera for her efforts in this new contract.

Do You Know: Mr. Boyle informed Council members and acknowledged Ms. Craig for her great idea in capitalizing on name recognition of some of our current funded programs to promote CSC. A mini-video advertisement clip was presented to Council members at the Council Meeting. The idea is to distribute this clip virally via website, email and Facebook. Mr. Lannon offered to air it on the School System channel between programming.

BOCC: Mr. Boyle welcomed Council members to attend a BOCC meeting on March 23rd at 9 a.m. when CSC will be presenting to the BOCC providing them with an accountability report and the latest on CSC news.

VIII OLD BUSINESS

A) Budget Model Follow Up

The CSC Chair opted to move this item to the end as this will be discussed during the Strategic Planning Session II, which will be held immediately following this meeting.

IX NEW BUSINESS

A) CSC Council Election of Officers

The CSC Chair informed Council members that election of officer positions Board Chair, Vice Chair and Secretary are up for election. Council expressed their agreement to retain current officers in their current positions.

Ms. Queen Townsend motioned to approve Ms. Kathryn Hensley to continue in her current role as Chairperson; Mr. H. L. "Vern" Melvin to continue in his current role as Vice Chairperson; and Chief Garry Wilson in the role as Secretary. Ms. Pat Alley seconded the motion. Motion carried unanimously 7-0.

B) 2010 Summer Request for Proposal

Mr. Dwyer provided a brief synopsis of the Council Action Item presented on pages 21-23. The requested total funding came to \$499,802; CSC is recommending a total funding amount of \$265,500. Summer 2010 line item has \$255,000 available with an additional \$5,000 from the Swim Line item. Staff recommends transferring \$3,000 from the Agency Training Budget and \$2,500 from the Foster Care Supports budget to the Summer Program line to cover the remaining recommended balance.

Chief Wilson motioned to approve the 2010 Summer Programs, as outlined in Staff Recommendation on the Council Action Item located on pages 21-23 of the Council packet. Mr. Lannon seconded the motion. Motion carried unanimously 7/0.

C) Special Designation: SLC Health Access Network Delivery System (HANDS)

Mr. Dwyer provided a brief synopsis of the Council Action Item presented on page 41. There is several community partners involved in this clinic project to provide better oral health care to our community children. Saint Lucie County is in an oral health crisis with over 50% of the children's community needing immediate or preventive oral health treatment. Staff recommends funding \$13,000 for two portable dental exam chairs requested by HANDS to serve approximately 2,000 youth for the FY 2009/2010. HANDS recognizes this funding will be a one-time funding investment for CSC. Mr. Doug Anderson, Executive Director for HANDS, was present and provided clarification on the Scripps Grant of \$40,000 that they are expecting to receive. Ms. Hensley explained that this is an excellent example of collaboration as is Saint Lucie County in its entirety, respectfully Children's Services Council of Saint

Lucie County, is a champion in this effort. Ideally, this collaborative effort should in some way be documented.

Mr. Lannon motioned to approve the Special Designation for Saint Lucie County Health Access Network Delivery System in the amount of \$13,000, as outlined in Staff Recommendation on the Council Action Item located on page 41 of the Council packet. Ms. Alley seconded the motion. Motion carried unanimously 7/0.

D) SLC Health Department: Audit Fee Waiver Request

Ms. DiToro provided a brief synopsis of the Council Action Item presented on page 45. Saint Lucie County Health Department has accrued a late fee for their audit for the past two months (February and March). Due to not having complete control over their audit completion as they are linked to State, the Health Department is seeking a waiver for the accrued late fee and be exempt from this policy for future fiscal year audit late fees due to having no local control over the completion date of the audit. Mr. Corrick was uncomfortable with our policy's current language or lack of language that would provide flexibility in cases such as these and requested that the language be reviewed by Staff and amended appropriately for such future instances. After some discussion pertaining to current policy language, Council consensus is to amend language for some flexibility. Staff recommendation is to comply with policy and have the audit late fee assessment stand as incurred.

Mr. Lannon motioned to accept SLC Health Department's request to waive the audit fee assessment and exempt the Health Department from any accrued late fee charges associated with their current fiscal year audit. Ms. Queen Townsend seconded the motion. Motion carried unanimously 7/0.

X COUNCIL & STAFF COMMENTS

- None.

Ms. Hensley closed this meeting; and explained there would be a 5 minute recess prior to commencing the CSC Strategic Planning Session II that is scheduled following this meeting. During that session the Old Business item: Budget Model Follow Up would be considered.

XIII FUTURE MEETINGS

- **Regular Monthly Council Meeting** – Thursday, April 8, 2010 at 8:30 a.m.
Meetings Above Location: Children's Services Council of St. Lucie County, Board Room.

XIV ADJOURNMENT: 9:34 a.m.

CHILDREN'S SERVICES COUNCIL OF ST. LUCIE COUNTY

REGULAR COUNCIL MEETING

March 11, 2010

MOTIONS PASSED

1. **APPROVED** the **March 11, 2010 Consent Agenda**, which includes the following:
 - A. *The Agenda for March 11, 2010.*
 - B. *The Regular Meeting Minutes for February 11, 2010.*
 - C. *The CSC Strategic Planning Session II Minutes for February 11, 2010.*
 - D. *The Cumulative Financial Report for FY 2009/10 as of February 28, 2010 for General CSC.*
 - E. *The Summary of Fund Balance for CSC, as of February 28, 2010.*
 - F. *Transactions Report as of February 28, 2010.*

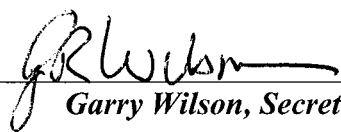
2. **APPROVED** *Ms. Kathryn Hensley to continue in her current role as Chairperson; Mr. H. L. "Vern" Melvin to continue in his current role as Vice Chairperson; and Chief Garry Wilson in the role as Secretary.*

3. **APPROVED** *the 2010 Summer Programs, as outlined in Staff Recommendation on the Council Action Item located on pages 21-23 of the Council packet.*

4. **APPROVED** *the Special Designation for Saint Lucie County Health Access Network Delivery System in the amount of \$13,000, as outlined in Staff Recommendation on the Council Action Item located on page 41 of the Council packet.*

5. **ACCEPTED** *SLC Health Department's request to waive the audit fee assessment and exempt the Health Department from any accrued late fee charges associated with their current fiscal year audit.*

Approved by: _____


Garry Wilson, Secretary

Date: _____

4-8-10